

## How to Change Your Online Password

1. Sign in to your online account on a trusted computer
2. In the menu on the left (see below), select 'Profile and Preferences' at the bottom of the list.



[Online Banking](#) > [My Accounts](#)


<b>My Accounts</b>	<b>Messages</b>
<a href="#">View Account Activity</a>	You have no new messages.
<a href="#">View Spending &amp; Trends</a>	
<a href="#">Manage Budgets</a>	<b>Spending Analysis ?</b>
<a href="#">Manage Groups</a>	<b>Accounts Summary</b>
<a href="#">Rename Accounts</a>	
<a href="#">View e-Statements</a>	
<b>Payments</b>	<b>Kingston Community Credit Union Accounts</b>
<a href="#">Transfers</a>	<i>Membership</i>
<a href="#">Account Services</a>	<b>Account</b>
<a href="#">Messages and Alerts</a>	
<a href="#">Profile and Preferences</a>	

3. Then select 'Change Personal Access Code'



Simply better banking. [HOME](#)  
[LEGAL](#)  
[SECURITY](#)  
[PRIVACY](#)

[Online Banking](#) > [Profile and Preferences](#)

<b>My Accounts</b>	<b>Profile and Preferences</b>	WELCOME <a href="#">Logout of Online Banking</a>
<a href="#">Payments</a>	Member:	
<a href="#">Transfers</a>	Branch Name:	
<a href="#">Account Services</a>	Account:	
<a href="#">Messages and Alerts</a>	<b>Preferences</b>	
<b>Profile and Preferences</b>	<a href="#">Change Personal Access Code</a> 	
<a href="#">Change Personal Access Code</a>	Edit your secure Personal Access Code here.	
<a href="#">Change Security Questions</a>	<a href="#">Change Security Questions</a>	
<a href="#">Memorize my Login Information</a>	View and edit your Increased Authentication security questions.	
<a href="#">Contact Us</a>	<a href="#">Memorize my Login Information</a>	
<a href="#">Help</a>	No need to type in your membership number every time. Remember it on this computer now.	
<a href="#">Print</a>		

4. You will be asked to enter your existing Personal Access Code (PAC – password) once, then – following the new password requirements - enter your new password twice and click on submit
5. From this menu, you can also change your Security Questions and answers for added protection from time to time